



Sachse, Texas

Sachse City Hall
3815 Sachse Road
Building B
Sachse, Texas 75048

Meeting Agenda City Council

Monday, March 4, 2013

7:30 PM

Council Chambers

The Mayor and Sachse City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The City Council of the City of Sachse will hold a Regular Meeting on Monday, March 4, 2013, at 7:30 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Invocation and Pledges of Allegiance to U.S. and Texas Flags.

A. Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

B. Pledge of Allegiance to the Texas State Flag: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

1. CONSENT AGENDA.

1.a ALL ITEMS LISTED ON THE CONSENT AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER OR CITIZEN SO REQUESTS.

[13-1392](#) Consider approval of the minutes of the February 18, 2013, regular meeting.

Executive Summary

Minutes from the recent Council meeting.

Attachments: [CC Min. 02.18.13.pdf](#)

[13-1391](#) Consider approval of a resolution for the City Council of the City of Sachse, Texas, approving the terms and conditions of the Concession Agreement, by and between the City of Sachse, Texas and Sachse Baseball Association to provide concession services at certain City athletic complexes.

Executive Summary

The City of Sachse and the SBA (Sachse Baseball Association) have worked together in providing concessions for both Salmon

Park and Heritage Park since 2004. This agreement would continue this relationship for up to five years. It is a two year contract renewable each year up to five years. SBA has a commitment to pay the City of Sachse \$1,000 each year for the concession services. The SBA has been generous with their increased revenue in putting funds back into the community through scholarship programs for lower income kids, equipment and improvements to the ball fields.

Attachments: [SachseSportsAssocConcessionResolution2013PDF](#)
[Concession Agreement2013PDF](#)

[13-1388](#)

Consider a resolution of the City Council of the City of Sachse, Texas, authorizing the purchase of a one-ton chassis cab pickup truck for the Public Works Street Department through the Houston-Galveston Area Council of Governments HGACBuy Cooperative Purchasing Program in the amount not to exceed \$22,601.00.

Executive Summary

Resolution providing for authorization to purchase a one-ton truck.

Attachments: [res one-ton truck purchase.pdf](#)

[13-1393](#)

Consider receiving the Monthly Revenue and Expenditure Report for the period ending January 31, 2013.

Executive Summary

The Finance Department will prepare a report each month to update the City Council regarding revenues and expenditures of the City. The attached report is for the month ended January 31, 2013.

Attachments: [GF 1-31-2013 Budget Report.pdf](#)
[UF 1-31-2013 Budget Report.pdf](#)
[DS 1-31-2013 Budget Report.pdf](#)
[SEDC 1-31-2013 Budget Report.pdf](#)

[13-1395](#)

Consider an Ordinance Adopting the amendment to the City of Sachse Employee Leave Policy attached hereto as Exhibit "A".

Executive Summary

Consider an Ordinance Adopting Revisions to the Employee Policy Manual, Section 7 Leave and Time Off, Section 7.08, Family Medical Leave Act (FMLA), Addendum A.

Attachments: [Addendum A Ordinance and FMLA Leave Policy.pdf](#)
[Family Medical Leave Act Revisions 2 2013.pdf](#)

[13-1397](#)

Consider a resolution of the City Council of the City of Sachse, Texas, approving the terms and conditions of a facilities agreement, by and between the City of Sachse and Oxford Development Holdings, LLC; and providing an effective date.

Executive Summary

Oxford Development Holdings, LLC is constructing the Glen Carr House of Sachse, a memory care facility located at Bunker Hill Road and Ben Davis Road. In order to serve the facility with water, the developer is required to construct approximately 747 linear feet of waterline along the North Right-of-way line of Bunker Hill Road. To serve the development, an 8 inch waterline is required. However, Sachse's Capital Improvement Plan includes a 12 inch waterline instead of an 8 inch waterline. This facilities agreement would allow for the City's participation in the cost to upsize the waterline from an 8 inch line to a 12 inch line. The City's costs would cover the true cost of the upsizing, not to exceed \$21,180.20.

Attachments:

[Property Description](#)

[Facilities Agreement](#)

[Facilities Agreement - Glenn Carr - Oxford Development Holdings LLC](#)

[Sachse RESO approving Facilities Agreement with Oxford Development Holdings](#)

2. MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS, CURRENT ACTIVITIES, AND LOCAL ACHIEVEMENTS.

[13-1401](#)

Staff Briefing: Human Resources.

Executive Summary

Each month a briefing is given to City Council providing an update of recent actions and events for a specific department. This month the Human Resources Department will brief the council.

Attachments:

[HR Staff Briefing Handout.pdf](#)

3. CITIZEN INPUT.

The public is invited at this time to address the Council. The Mayor will ask you to come to the Microphone and state your name and address for the record. If your remarks pertain to a specific Agenda item, please hold them until that item, at which time the Mayor may solicit your comments.

The City Council is prohibited from discussing any item not on the posted agenda according to the Texas Open Meetings Act.

4. REGULAR AGENDA ITEMS.

- [13-1365](#) Consider receiving the City's Comprehensive Financial Report (CAFR) for the fiscal year ending September 30, 2012.

Executive Summary

Brooks, Cardiel & Company, PLLC, an independent audit firm, has audited the City's Financial Statements for the period ending September 30, 2012 and has issued an unqualified or "clean" opinion. Mike Brooks, CPA will be present to make comments and answer questions.

- [13-1389](#) Consider the application of Ms. Janis Tillerson for approval of a Preliminary Plat for The Enclave, being 24 single-family residential lots on approximately 9.9768 acres, located on the southeast corner of Woodbridge Parkway and Laurel Crest Lane.

Executive Summary

The applicant is requesting to subdivide an approximately 9.9768-acre tract to consist of 24 single-family residential lots, located on the southeast corner of Woodbridge Parkway and Laurel Crest Lane.

Attachments: [CD - ENCLAVE PP CC - ATTACHMENT 1.pdf](#)

[CD - ENCLAVE PP CC - ATTACHMENT 2.pdf](#)

- [13-1383](#) Discuss library equipment use for public groups using the library's meeting room.

Executive Summary

Staff is seeking direction from the Council on library equipment use. There is currently a facility use policy that does not address library equipment usage for public groups using the library's meeting room.

Attachments: [Equipment Use March 4, 2013 PDF](#)

[FacilityUsePDF](#)

- [13-1400](#) Discuss City of Sachse Standard Construction Details.

Attachments: [Powerpoint Presentation.pdf.pdf](#)

[Existing Section 1 - General Notes.pdf](#)

[Existing Section 2 - Paving Details.pdf](#)

[Existing Section 3 - Storm Sewer Details.pdf](#)

[Existing Section 4 - Sanitary Sewer Details.pdf.pdf](#)

[Existing Section 5 - Water Details.pdf](#)

[Existing Section 6 - Miscellaneous Details.pdf](#)

- [13-1399](#) The City Council shall convene into Executive Session pursuant to

the TEXAS GOVERNMENT CODE, Section § 551.087 (Economic Development) to deliberate on economic development incentives and financial prospects for property located on the Northwest side of State Highway 78, approximately 500 feet Northeast of the intersection of Ranch Road and State Highway 78.

Consider any action necessary as a result of executive session.

Executive Summary

Closed Executive Session as provided by State Law.

5. ADJOURNMENT.

Vision Statement: Sachse is a friendly, vibrant community offering a safe and enjoyable quality of life to all who call Sachse home.

The City of Sachse reserves the right to reconvene, recess or realign the regular session or called Executive Session or order of business at any time prior to adjournment. Note: The Sachse City Council reserves the right to convene into Executive Session pursuant to the Texas Government Code, Title 5, Chapter 551 regarding posted items on the regular meeting agenda.

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time. Therefore, during Citizen Input for example, the Council is prohibited by state law to deliberate or take action on any issues introduced by the public other than to take them under advisement. Posted: March 1, 2013; 5:00 p.m. Terry Smith, City Secretary _____.

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary, at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.