



# Sachse, Texas

Sachse City Hall  
3815 Sachse Road  
Building B  
Sachse, Texas 75048

## Meeting Agenda City Council

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Monday, June 17, 2013

7:30 PM

Council Chambers

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*The Mayor and Sachse City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

The City Council of the City of Sachse will hold a Regular Meeting on Monday, June 17, 2013, at 7:30 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

### Invocation and Pledges of Allegiance to U.S. and Texas Flags.

**A. Pledge of Allegiance to the Flag of the United States of America:** I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

**B. Pledge of Allegiance to the Texas State Flag:** Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

### 1. CONSENT AGENDA.

1.a ALL ITEMS LISTED ON THE CONSENT AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER OR CITIZEN SO REQUESTS.

[13-1587](#) Consider approval of the minutes of the June 3, 2013, regular meeting.

*Executive Summary*

*Minutes from the recent Council meeting.*

**Attachments:** [Min. 6.3.13.pdf](#)

[13-1589](#) Consider the acceptance of the resignation of Scott Williams from the Planning and Zoning Commission.

*Executive Summary*

*Mr. Williams has resigned his seat on the Commission.*

**Attachments:** [Williams resignation.pdf](#)

[13-1597](#) Consider a resolution of the City Council of the City of Sachse, Texas, awarding the bid for the Haverhill Lane Pavement

Replacement from Miles Road to Hunters Ridge Drive as a capital improvement project to McMahon Contracting, L.P., in the amount not to exceed four hundred ninety thousand dollars and no cents (\$490,000.00); authorizing the City Manager to execute such agreement in a form approved by the City Attorney; and providing an effective date.

*Executive Summary*

*The City of Sachse has a paving improvement project for the re-construction of Haverhill Lane from Miles Road to Hunters Ridge Drive. The project was designed by KSA Engineers, Inc., and bids were opened on May 24, 2013. This item is to award the bid to the lowest responsible bidder, which is McMahon Contracting, L.P. in the amount not to exceed \$490,000.00.*

**Attachments:** [Haverhill Lane Project Map PDF](#)

[Haverhill Lane Bid Tab 2013 PDF](#)

[RESO for Award of Haverhill Lane Pavement Replacement PDF](#)

[13-1595](#)

Consider and ordinance of the City of Sachse, Texas, approving and adopting rate schedule "RRM - Rate Review Mechanism" for Atmos Energy Corporation, Mid-Tex Division to be in force in the City for a period of time as specified in the rate schedule; adopting a savings clause; determining that this ordinance was passed in accordance with the requirements of the Texas Open Meetings Act; declaring an effective date; and requiring delivery of this ordinance to the company and ACSC legal counsel.

*Executive Summary*

*This ordinance will adopt a rate schedule which includes rates negotiated by the Atmos Cities Steering Committee (ACSC), of which Sachse is a member. By being a member of the ACSC and adopting this rate schedule, Sachse's citizens will realize a smaller increase in rates than if Sachse were not a member of the ACSC and Atmos were to file with the Railroad Commission for a rate increase. By adopting this ordinance, Atmos' system-wide tariff will be reduced by \$3M which accounts for the smaller increase in customers' rates.*

**Attachments:** [51SACHSE Ordinance Adopting RRM for Atmos Energy\\_Rate Review Mechanism.pdf](#)

[Attachment A.pdf](#)

[RRM info sheet comp to GRIP.pdf](#)

[Model Staff Report for ordinance adopting RRM.pdf](#)

[13-1591](#)

Consider a resolution authorizing submittal of a project to Dallas County for proposed Community Development Block Grant

program funding for Fiscal Year 2013-2014.

*Executive Summary*

*Dallas County distributes federal funding from the Department of Housing and Urban Development (HUD) through its Community Development Block Grant (CDBG) program for use in areas of low to moderate income households for public infrastructure improvements. City Staff recieved notice of the available funding on June 7, 2013. Since the funding notice from HUD has come ninety days later than normal, and the final funding information must be submitted to HUD by August 15, the schedule has been greatly accellerated. The Commissioners Court has authorized Dallas County to streamline the process. Therefore, a public hearing is not required prior to City submittal of funding proposals to the County.*

**Attachments:**   [Attachment 1 2013-2014 CDBG Project Location Map PDF](#)  
[Attachment 2 Funding Notice - CDBG PDF](#)  
[2013-2014 CDBG - Commissioners Court Memo PDF](#)  
[51SACHSE Resolution Authorizing CDBG Project Submittal PDF](#)

**2.      MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS, CURRENT ACTIVITIES, AND LOCAL ACHIEVEMENTS.**

[13-1593](#)      Accept Donation for the Sachse Animal Shelter

*Executive Summary*

*Accept donation for the Sachse Animal Shelter from Mr. Frank Millsap on behalf of Mr. Ken Wimmer.*

**3.      CITIZEN INPUT.**

*The public is invited at this time to address the Council. The Mayor will ask you to come to the Microphone and state your name and address for the record. If your remarks pertain to a specific Agenda item, please hold them until that item, at which time the Mayor may solicit your comments.*

The City Council is prohibited from discussing any item not on the posted agenda according to the Texas Open Meetings Act.

**4.      REGULAR AGENDA ITEMS.**

[13-1592](#)      Consider a request for installation of one speed hump on Creek Crossing Drive, between Hickory Estates Drive and Royal Oak Estates Court in accordance with the City of Sachse Speed Hump Policy to include alternative speed humps.

*Executive Summary*

*The residents along a certain segment of Creek Crossing Drive have submitted the necessary petition to request the installation of one speed hump on Creek Crossing Drive between Hickory Estates Drive and Royal Oak Estates Court. The applicant has submitted the necessary paperwork, petition and is prepared to submit one-half of the cost of the speed hump installation in accordance with the City of Sachse Speed Hump Policy and is requesting City Council approval. This Agenda Item was discussed and tabled at the May 6, 2013 City Council Meeting, and City Staff was directed to return to City Council with the request to include alternative speed humps.*

Attachments:   [REVISED CREEK CROSSING PRESENTATION 6-17-13 PDF](#)  
[Speed Hump Policy PDF](#)  
[Creek Crossing Speed Hump Policy Analysis PDF](#)  
[Cost Estimate PDF](#)

[13-1596](#)

Consider any action necessary for traffic calming measures on Creek Crossing.

*Executive Summary*

*The residents along a certain segment of Creek Crossing Drive have requested one speed hump to be installed. A speed hump is one of many commonly accepted traffic calming measures. Traffic calming measures are divided into two groups, speed control and volume control.*

[13-1600](#)

Consider the re-allocation of funds from the Haverhill Lane Pavement Replacement Project to the Brookhollow Drive Pavement Replacement Project in order to fund the additional sanitary sewer improvements.

*Executive Summary*

*The City of Sachse has a paving improvement project for the re-construction of Brookhollow Drive from Alexander Street to Lee Hutson Lane. During the review of the video for the existing 6" sanitary sewer main in Brookhollow Drive, City Staff became aware of a vertical sag in the sewer main. The sag appeared to be restricting sewer flow. This restriction could cause long-term build-up of solids in the main, resulting in maintenance problems and sewage problems for residents. A re-allocation of funds is required to fund the additional sanitary sewer improvements. Since a new road is proposed on top of this existing sewer main, future replacement of the main would have a significant cost due to removal and replacement of pavement.*

**Attachments:** [FUNDING FOR BROOKHOLLOW DRIVE SANITARY SEWER PDF](#)

- [13-1599](#) Consider a resolution of the City Council of the City of Sachse, Texas, awarding the bid for the Brookhollow Drive Pavement Replacement from Alexander Street to Lee Hutson Lane as a capital improvement project to RKM Utility Services in the amount not to exceed six hundred ninety thousand dollars and no cents (\$690,000.00); authorizing the City Manager to execute such agreement in a form approved by the City Attorney; and providing an effective date.

*Executive Summary*

*The City of Sachse has a paving improvement project for the re-construction of Brookhollow Drive from Alexander Street to Lee Hutson Lane. The project was designed by Cobb Fendley & Associates, Inc., and bids were opened on May 24, 2013. This item is to award the bid to the lowest responsible bidder, which is RKM Utility Services in the amount not to exceed \$690,000.00.*

**Attachments:** [Project Map PDF](#)  
[Bid Tabulation PDF](#)  
[RESO for Award of Brookhollow Drive Pavement Replacement PDF](#)

- [13-1588](#) Consider appointment of Council Liaisons to Boards, Commissions and organizations.

*Executive Summary*

*Each year after the election, Council makes these member appointments.*

- [13-1586](#) Consider appointments to Boards and Commissions.

*Executive Summary*

*The City Council will consider appointments for vacancies on city boards.*

- [13-1594](#) Discuss the City of Sachse budget forecast for the next three years.

*Executive Summary*

*The City Manager and Finance Director will present a multi-year financial forecast. The Council will have the opportunity to provide input prior to the July 13th City Council Budget Workshop.*

**Attachments:** [Multi Year Budget Forecast 6-17-2013.pdf](#)

- [13-1602](#) Discuss current FY 2013 budget status as of June 14th, 2013 to include possible current year budget amendments.

*Executive Summary*

*The City of Sachse has had more development revenue this year than was forecasted in the current year budget. With the current unrestricted General Fund balance at 34% of operating expenses, an amount very close to staff's recommended unrestricted balance, the City Council will be presented with opportunities to invest in equipment and vehicles that have been neglected in prior years. In addition, the City Council will be presented staff's forecast for the year end financial position and will be presented unanticipated costs experienced by the city in the current year.*

**Attachments:** [InterimBudgetReport.pdf](#)  
[Replacement Schedule.pdf](#)  
[2013 Budget Update Presentation.pdf](#)

[13-1590](#)

Discuss the existing perimeter masonry walls associated with portions of the Sachse on the Creek Phases 1 & 2, Park Lake Estates Phases 2 & 4, Hudson Crossing Phases 1 & 2, and Westgate subdivisions.

*Executive Summary*

*Masonry walls were constructed as part of the Sachse on the Creek Phases 1 & 2, Park Lake Estates Phases 2 & 4, Hudson Crossing Phases 1 & 2, and Westgate subdivisions. The long-term maintenance options for these portions of perimeter masonry walls will be discussed. This purpose of this discussion item is to provide additional information gathered pursuant to City Council direction at previous public meetings.*

**Attachments:** [CD - MASONRY WALL UPDATE2 CC - PRESENTATION.pdf](#)  
[CD - MASONRY WALL UPDATE2 CC - ATTACHMENT 1.pdf](#)  
[CD - MASONRY WALL UPDATE2 CC - ATTACHMENT 2.pdf](#)

## 5. ADJOURNMENT.

*Vision Statement: Sachse is a friendly, vibrant community offering a safe and enjoyable quality of life to all who call Sachse home.*

The City of Sachse reserves the right to reconvene, recess or realign the regular session or called Executive Session or order of business at any time prior to adjournment. Note: The Sachse City Council reserves the right to convene into Executive Session pursuant to the Texas Government Code, Title 5, Chapter 551 regarding posted items on the regular meeting agenda.

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time. Therefore, during Citizen Input for example, the Council is prohibited by state law to deliberate or take action on any issues introduced by the public other than to take them under advisement. Posted: June 14, 2013; 5:00 p.m. Terry Smith, City Secretary \_\_\_\_\_.

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary, at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.