



Sachse, Texas

Sachse City Hall
3815-B Sachse Road
Sachse, Texas 75048

Meeting Agenda City Council Special Meeting

Tuesday, September 3, 2013

7:30 PM

Council Chambers

The Mayor and Sachse City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.

The City Council of the City of Sachse will hold a Special Meeting on Tuesday, September 3, 2013, at 7:30 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

Invocation and Pledges of Allegiance to U.S. and Texas Flags.

A. Pledge of Allegiance to the Flag of the United States of America: I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

B. Pledge of Allegiance to the Texas State Flag: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

1. CONSENT AGENDA.

ALL ITEMS LISTED ON THE CONSENT AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER OR CITIZEN SO REQUESTS.

[13-1742](#)

Consider approval of the minutes of the August 19, 2013, regular meeting.

Executive Summary

Minutes from the recent Council meeting.

Attachments: [Minutes.08.19.13.pdf](#)

[13-1737](#)

Consider the application of Little Genius of Texas, LLC for approval of a Preliminary Plat for Woodbridge Montessori School Addition, being a 1.988-acre tract consisting of one individual lot. The subject property is generally located on the south side of Ranch Road approximately 175 feet west of the intersection with Clearmeadow Lane.

Executive Summary

The applicant is requesting approval of a Preliminary Plat for a 1.988-acre tract. The property will consist of one individual lot.

Attachments: [CD - WB MONTESSORI PP CC - PRESENTATION.pdf](#)
[CD - WB MONTESSORI PP CC - PRELIM PLAT.pdf](#)
[CD - WB MONTESSORI PP CC - ATTACHMENT 1.pdf](#)
[CD - WB MONTESSORI PP CC - ATTACHMENT 2.pdf](#)

[13-1753](#)

Consider approval of a resolution of the City Council of the City of Sachse, Texas, adopting the City of Sachse Fund Balance Policy revised for GASB 54; providing a repealing clause; providing a severability clause; and providing for an effective date.

Executive Summary

The purpose of the fund balance policy is to establish a key element of the financial stability of the City by setting guidelines for fund balance. Unassigned fund balance is an important measure of economic stability. It is essential that the City maintain adequate levels of unassigned fund balance to mitigate financial risk that can occur from unforeseen revenue fluctuations, unanticipated expenditures, and similar circumstances. The fund balance also provides cash flow liquidity for the City's general operations.

Attachments: [51SACHSE Resolution Approving Fund Balance Policy61981.pdf](#)

[13-1750](#)

Consider receiving the Monthly Revenue and Expenditure Report for the period ending July 31, 2013.

Executive Summary

The Finance Department will prepare a report each month to update the City Council regarding revenues and expenditures of the City. The attached report is for the month ended July 31, 2013.

Attachments: [General Fund Monthly 7-31-13.pdf](#)
[Utility Fund Monthly 7-31-13.pdf](#)
[Debt Service Monthly 7-31-13.pdf](#)
[EDC Monthly 7-31-13.pdf](#)

- [13-1747](#) Consider an Ordinance of the City Council of the City of Sachse, Texas ("CITY"), authorizing certain budget amendments pertaining to the fiscal year 2012-2013 budget; and providing an effective date.

Executive Summary

This budget amendment is to authorize a one-time expenditure for the Special Election on September 21, 2013, and to adjust specific expenditure line-items in the current year.

Attachments: [Budget Amendment.pdf](#)

- [13-1741](#) Consider a Resolution of the City Council of the City of Sachse, Texas, approving a License Agreement between the City and North Central Texas Council of Governments ("NCTCOG") for the purpose of NCTCOG distributing data products to the City of Sachse that will enable the City to include 2013 digital aerial photography on its map-based information system; and providing for an effective date.

Executive Summary

This item is a data license agreement between the City of Sachse and North Central Texas Council of Governments for the purchase of digital aerial photography geographic information system files.

Attachments: [CD - NCTCOG GIS LIC AGR CC - DRAFT RESO.pdf](#)
[CD - NCTCOG GIS LIC AGR CC - DRAFT RESO - EXHIBIT A.pdf](#)

- [13-1743](#) Consider the acceptance of the resignation of James Schmulbach from the Animal Shelter Board.

Executive Summary

Mr. Schmulbach has resigned his seat on the Animal Shelter Board.

Attachments: [J. Schmulbach resignation.pdf](#)

- [13-1751](#) Consider the acceptance of the resignation of Druce Reiley from the Parks and Recreation Commission.

Executive Summary

Mr. Reiley has resigned his seat on the Parks and Recreation Commission.

Attachments: [D. Reiley resignation.pdf](#)

2. MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS, CURRENT ACTIVITIES, AND LOCAL ACHIEVEMENTS.

- [13-1757](#) Public promotion of Rick Coleman to the Office of Fire Chief for Sachse Fire Rescue.

Executive Summary

Rick Coleman was selected to be the Fire Chief for Sachse Fire Rescue on July 31st, 2013. The purpose of this item is to hold a public ceremony for the promotion of Chief Coleman.

- [13-1732](#) Proclamation declaring September as Library Card Sign-Up Month.

Executive Summary

Proclamation declaring September as Library Card Sign-Up Month.

Attachments: [Proc. Library card.pdf](#)

- [13-1744](#) Proclamation declaring Payroll Week September 2-6, 2013.

Executive Summary

Mayor and City Council to recognize Payroll Week.

Attachments: [Proc. Payroll Week.pdf](#)

- [13-1745](#) Staff Briefing: City Secretary

Executive Summary

Update on City Secretary's activities.

Attachments: [City Secretary CC presentation 2013.pdf](#)

3. CITIZEN INPUT.

The public is invited at this time to address the Council. The Mayor will ask you to come to the Microphone and state your name and address for the record. If your remarks pertain to a specific Agenda item, please hold them until that item, at which time the Mayor may solicit your comments.

The City Council is prohibited from discussing any item not on the posted agenda according to the Texas Open Meetings Act.

4. REGULAR AGENDA ITEMS.

[13-1749](#)

Conduct the Second Public Hearing on the Proposed Fiscal Year 2013-2014 Budget.

Executive Summary

The City Manager's 2013-2014 Proposed Budget for Citywide programs and services was presented to City Council on August 5, 2013. Budget information was distributed for City Council review and consideration. The proposed budget has been posted on the City's web page. A copy of the proposed budget is on file with the City Secretary for public inspection.

Attachments: [Notice of public hearing on budget.pdf](#)

[13-1748](#)

Conduct the Second Public Hearing on Proposed Tax Rate for 2013-2014 Fiscal Year.

Executive Summary

This is the second of two mandated Public Hearings on the tax rate when the proposed tax rate exceeds the Effective Tax Rate. The first public hearing was held on August 19, 2013.

Attachments: [8bNotice of Tax Increase.pdf](#)

[8aNotice of Public Hearing on Tax Increase.pdf](#)

[13-1755](#)

Discuss and consider a resolution of the City Council of the City of Sachse, Texas, approving the terms and conditions of the renewal of the agreement for solid waste collection & disposal between the City and Allied Waste Systems, Inc. D/B/A Allied Waste Services of Plano/Republic Services of Plano.

Executive Summary

The term of the existing five-year waste disposal and recycling agreement in the City of Sachse between Allied Waste Systems, Inc. and the city will expire on April 2, 2014. The terms of the agreement permits the city to renew the agreement for one additional five-year term ending April 2, 2019. The City Council discussed the option of renewing the agreement, with added services, for an additional five-year period at the July 1, 2013 City Council Meeting. The purpose of this item is to provide the City Council with the opportunity to act on the renewal.

Attachments: [Allied Contract.pdf](#)

[Republic Fees.pdf](#)

[Republic Presentation.pdf](#)

[Republic Resolution.pdf](#)

13-1740

Conduct a public hearing and consider the application of Wal-Mart Corporation requesting a variance from the Code of Ordinances, Chapter 3, Building Regulations, Section 3-10.C(3)(a) to permit a freestanding identification sign to be constructed as a monument-style pylon sign using non-masonry materials; a variance from Section 3-10.C(3)(d)(i) to permit a freestanding identification sign to be constructed with a maximum height of 65-feet above grade; a variance from Section 3-10.C(3)(e) to permit a freestanding identification sign to be constructed with a maximum sign area of 1,023 square feet; a variance from Section 3-10.C(3)(e) to permit a general business sign to be constructed with a maximum sign area of 100 square feet; a variance from Section 3-10.C(3)(k) to permit the identification portion of a multi-purpose sign to have an area of 245 square feet; a variance from Section 3-10.C(3)(k) to permit the directory portion of the sign to have an area of 1,023 square feet; and a variance from Section 3-10.C(4) to permit an advertising sign, for the property generally located on the northwest side of SH78/KCRC Railroad, and on the south side of Woodbridge Parkway adjacent to the SH78/KCRC Railroad rights-of-way.

Executive Summary

A sign variance is being requested by the property owner to permit a monument-style pylon sign to be constructed as an off-premise advertising sign and to permit deviations in the sign area for a general business sign constructed as a monument sign.

Attachments: [CD - WALMART SIGN VARIANCE CC - PRESENTATION.pdf](#)
[CD - WALMART SIGN VARIANCE CC - ATTACHMENT 1.pdf](#)
[CD - WALMART SIGN VARIANCE CC - ATTACHMENT 2.pdf](#)
[CD - WALMART SIGN VARIANCE CC - ATTACHMENT 3.pdf](#)
[CD - WALMART SIGN VARIANCE CC - ATTACHMENT 4.pdf](#)
[CD - WALMART SIGN VARIANCE CC - ATTACHMENT 5.pdf](#)
[CD - WALMART SIGN VARIANCE CC - ATTACHMENT 6.pdf](#)
[CD - WALMART SIGN VARIANCE CC - ATTACHMENT 7.pdf](#)
[CD - WALMART SIGN VARIANCE CC - ATTACHMENT 8.pdf](#)

13-1738

Conduct a public hearing and consider an Ordinance of the City Council of the City of Sachse, Texas amending the Comprehensive Zoning Ordinance and Map, as heretofore amended; by amending Planned Development No. 19 (PD-19); by amending the site boundary for Tract A-1 to remove 6.73 acres and by amending the site boundary for Tract C-2 to remove 10.90 acres for a new Tract C-4 totaling 17.63 acres to be created; by amending the site boundary for Tract C-2 to remove 1.49 acres to be added to Tract A-1; by amending Exhibit "A" to reflect the amended site area for Tracts A-1, C-2 and C-4; by amending Exhibit "C" to amend Schedule "B" titled "Parking Requirements" for Retail Stores and Shops uses located in Tract C-4.

Executive Summary

The applicant is requesting to amend the existing Planned Development Ordinance to create a new commercial Tract C-4 within the Woodbridge West Planned Development. Tract C-4 will be created in part from the existing Commercial Tract C-2 and from the existing Single-Family Residential Tract A-1. This request also involves the amendment of the Development Regulations pertaining to Parking. This item was previously before Planning and Zoning Commission on May 13, 2013 and was postponed to allow for revisions to the request.

Attachments:

[CD - WOODBRIDGE WEST TR C4 CC - PRESENTATION.pdf](#)

[CD - WOODBRIDGE WEST TR C4 CC - DRAFT ORD.pdf](#)

[CD - WOODBRIDGE WEST TR C4 CC - DRAFT ORD - EXHIBIT A.pdf](#)

[CD - WOODBRIDGE WEST TR C4 CC - DRAFT ORD - EXHIBIT C.pdf](#)

[CD - WOODBRIDGE WEST TR C4 CC - ATTACHMENT 1.pdf](#)

[CD - WOODBRIDGE WEST TR C4 CC - ATTACHMENT 2.pdf](#)

[CD - WOODBRIDGE WEST TR C4 CC - ATTACHMENT 3.pdf](#)

[CD - WOODBRIDGE WEST TR C4 CC - ATTACHMENT 4.pdf](#)

[CD - WOODBRIDGE WEST TR C4 CC - ATTACHMENT 5.pdf](#)

[CD - WOODBRIDGE WEST TR C4 CC - ATTACHMENT 6.pdf](#)

[CD - WOODBRIDGE WEST TR C4 CC - ATTACHMENT 7.pdf](#)

[13-1752](#)

Discuss the 2013-2014 Fiscal Year Budget and Tax Rate.

Executive Summary

The City Manager presented the Proposed Budget for the 2013-2014 Fiscal Year to City Council on August 5, 2013. The Proposed Budget is available for viewing in the office of the City Secretary, at the Sachse Public Library, and on the City of Sachse website.

This item is for budget discussion purposes regarding proposed revenues and expenditures.

Attachments: [Overview Presentation 2014 September 3 Discussion.pdf](#)
[EDC Budget Packet.pdf](#)
[CAPITAL BUDGET.pdf](#)

[13-1756](#)

Consider a motion approving the purchase of an outdoor Christmas tree and additional Municipal Campus furnishings to be purchased with Municipal Campus bond funds.

Executive Summary

The City Council previously discussed several additional furnishing items for the Municipal Campus. One of those items was an outdoor Christmas Tree. The purpose of this item is to provide the City Council the opportunity to purchase a new tree for use in 2013 community events.

Attachments: [Summary Christmas Tree 20 ft Options.pdf](#)
[downtown decor info.pdf](#)
[dekrallite info.pdf](#)
[balsam hill info.pdf](#)
[Christmas Tree Presentation.pdf](#)

[13-1746](#)

Conduct Executive Session pursuant to the provisions of the Texas Government Code Section 551.074:

To conduct a semi-annual evaluation of the City Secretary.

Consider any action necessary as a result of Executive Session regarding the semi-annual evaluation of the City Secretary.

Executive Summary

A closed session, as provided by state law, for the City Secretary's semi-annual evaluation.

5. ADJOURNMENT.

Vision Statement: Sachse is a friendly, vibrant community offering a safe and enjoyable quality of life to all who call Sachse home.

The City of Sachse reserves the right to reconvene, recess or realign the regular session or called Executive Session or order of business at any time prior to adjournment. Note: The Sachse City Council reserves the right to convene into Executive Session pursuant to the Texas Government Code, Title 5, Chapter 551 regarding posted items on the regular meeting agenda.

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time. Therefore, during Citizen Input for example, the Council is prohibited by state law to deliberate or take action on any issues introduced by the public other than to take them under advisement. Posted: August 30, 2013; 5:00 p.m.

Terry Smith, City Secretary _____.

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary, at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.