



# Sachse, Texas

Sachse City Hall  
3815-B Sachse Road  
Sachse, Texas 75048

## Meeting Agenda City Council

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Monday, April 7, 2014

7:30 PM

Council Chambers

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*The Mayor and Sachse City Council request that all cell phones and pagers be turned off or set to vibrate. Members of the audience are requested to step outside the Council Chambers to respond to a page or to conduct a phone conversation.*

The City Council of the City of Sachse will hold a Regular Meeting on Monday, April 7, 2014, at 7:30 p.m. in the Council Chambers at the Sachse City Hall, 3815 Sachse Road, Building B, Sachse, Texas to consider the following items of business:

### Invocation and Pledges of Allegiance to U.S. and Texas Flags.

**A. Pledge of Allegiance to the Flag of the United States of America:** I pledge allegiance to the flag of the United States of America, and to the Republic for which it stands: one nation under God, indivisible, with liberty and justice for all.

**B. Pledge of Allegiance to the Texas State Flag:** Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

### 1. CONSENT AGENDA.

- 1.a ALL ITEMS LISTED ON THE CONSENT AGENDA WILL BE CONSIDERED BY THE CITY COUNCIL AND WILL BE ENACTED BY ONE MOTION, THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER OR CITIZEN SO REQUESTS.

[14-2106](#) Consider approval of the minutes of the March 17, 2014, regular meeting.

#### *Executive Summary*

*Minutes from the recent Council meeting.*

**Attachments:** [Min. 03.17.14.pdf](#)

[14-2117](#) Consider receiving the Monthly Revenue and Expenditure Report for the period ending February 28, 2014.

#### *Executive Summary*

*The Finance Department will prepare a report each month to update the City Council regarding revenues and expenditures for the City. The attached report is for the month ended February 28, 2014.*

**Attachments:** [GF 02.28.2014.pdf](#)  
[UF 02.28.2014.pdf](#)  
[DS 02.28.2014.pdf](#)  
[SEDC 02.28.2014.pdf](#)  
[IFF 02.28.2014.pdf](#)  
[SMT 02.28.2014.pdf](#)  
[Health Ins 02.28.2014.pdf](#)

[14-2109](#)

Consider a resolution of the City Council of the City of Sachse, Texas, approving the terms and conditions of an agreement, by and between the City of Sachse and BrooksCardiel, PLLC, to provide auditing services for the City's financial statements for the fiscal year ending September 30, 2014, authorizing its execution by the City Manager; and providing for an effective date.

*Executive Summary*

*BrooksCardiel, PLLC, recently completed the second year of a potential five-year engagement as auditors of the City's financial statements, and it is necessary to adopt a resolution to extend the contract.*

**Attachments:** [SACHSE Resolution Audit Services 2014.pdf](#)  
[2014 Engagement Letter](#)

[14-2120](#)

Consider a resolution of the City Council of the City of Sachse, Texas, approving the terms and conditions of a Cooperative Purchase Agreement by and between the City of Sachse and the City of Fort Worth.

*Executive Summary*

*The City is interested in using purchasing card program benefits obtained from the Fort Worth for the Chase bank purchasing card program. In order to "piggy-back" on these goods and services, the City of Sachse and Fort Worth must enter into an agreement. This Interlocal Cooperative Purchasing Agreement will allow Sachse to use the contract prices from Fort Worth for the purchasing card program with Chase Bank.*

**Attachments:** [Fort Worth Cooperative Purchasing Agreement Original](#)  
[Resolution Cooperative Purchasing Fort Worth.pdf](#)

[14-2127](#)

Consider a resolution of the City Council of the City of Sachse, Texas, authorizing the City Manager to execute an easement and right-of-way to Oncor Electric Delivery Company, LLC.

*Executive Summary*

*The City is in the process of upgrading the Merritt Road Lift Station located at 4402 Merritt Road. The property is owned by the City of Sachse. Oncor Electric Delivery Company, LLC is requesting an easement and right-of-way to provide underground electric service to an electric transformer located on the property. This new electric service will provide the electricity needed for the new pump system being installed as a part of the project.*

**Attachments:** [Resolution Authorizing Oncor Easement and ROW](#)  
[Exhibit A 51Sachse Oncor Easement Merritt Rd Lift Station65298](#)

[14-2138](#)

Consider a resolution of the City Council of the City of Sachse, Texas, approving the terms and conditions of the agreement for professional services between the City of Sachse, Texas, and Prime Time Group, Incorporated.

*Executive Summary*

*This contract will enable the real estate consultant, Prime Time Group, Inc., to begin the road right-of-way acquisition process for property along the proposed southern two lanes of Ranch Road from Harlan Drive to Clearmeadow Lane. This project, once constructed, will complete Ranch Road as a four-lane divided thoroughfare from Dewitt Road to State Highway 78.*

**Attachments:** [Exhibit A Project Map](#)  
[51Sachse RESO approving PTG Inc Agreement for Professional Services](#)  
[SACHSE PTG Inc Agreement](#)

[14-2128](#)

Consider a resolution of the City Council of the City of Sachse, Texas, approving the terms and conditions of the agreement for professional services between the City of Sachse, Texas, and Maddox Surveying & Mapping, Inc.

*Executive Summary*

*This contract will enable the survey consultant, Maddox Surveying & Mapping, to begin survey work related to roadway improvements in the City of Sachse.*

**Attachments:** [Exhibit A - Project Location Maps](#)  
[RESO approving Maddox Agreement for Professional Services](#)  
[Prof Services Agreement Maddox Surveying Mapping Street Rehabilitation Proj](#)

[14-2110](#)

Consider a resolution of the City Council of the City of Sachse, Texas, approving an extension of the Bank Depository Service Agreement between the City and American National Bank for a period of one year from October 1, 2014, and continuing through September 30, 2015; and providing for an effective date.

**Executive Summary**

*The current banking contract extension ends September 30, 2014. In order to continue under the same terms and conditions, approval of resolution extending the Bank Depository Service Agreement between the City and American National Bank (ANB) is necessary. This extension is for a period of one year from October 1, 2014 through September 30, 2015.*

**Attachments:** [Bank Depository Extension letter April 2014.pdf](#)  
[Sachse ANB Bank Depository Services Agreement 082110.pdf](#)  
[SACHSE Resolution 3rd Renewal of Bank Contract.pdf](#)

**2. MAYOR AND CITY COUNCIL ANNOUNCEMENTS REGARDING SPECIAL EVENTS, CURRENT ACTIVITIES, AND LOCAL ACHIEVEMENTS.**

[14-2145](#) Employee Recognition.

**Executive Summary**

*The City Council recognizes employee achievements.*

[14-2099](#) Presentation of Texas Municipal Library Directors Association 2013 Achievement of Excellence Award to the Sachse Public Library.

**Executive Summary**

*The "Achievement of Excellence of Libraries Award" is selected every year by the Texas Municipal Library Directors Association (TMLDA) members. The Sachse Public Library has received this prestigious award for the eighth year.*

[14-2098](#) Proclamation recognizing April 13 to 19, 2014 as National Library Week for the Sachse Public Library.

**Executive Summary**

*Libraries have historically served as our nation's great equalizers of knowledge. The strength of libraries has always been the diversity of their collections and commitment to serving all people. This National Library Week, join our nation's libraries and librarians by celebrating the place where we all belong.*

**Attachments:** [Proc. Library week.pdf](#)

[14-2100](#) Staff Briefing: Library Department Update

**Executive Summary**

*Library Manager will update Council on Library activities.*

**Attachments:** [2014 Library Presentation.pdf](#)

**3. CITIZEN INPUT.**

*The public is invited at this time to address the Council. The Mayor will ask you to come to the Microphone and state your name and address for the record. If your remarks pertain to a specific Agenda item, please hold them until that item, at which time the Mayor may solicit your comments.*

The City Council is prohibited from discussing any item not on the posted agenda according to the Texas Open Meetings Act.

**4. REGULAR AGENDA ITEMS.**

- [14-2105](#) Administer Oath of Office to newly appointed TIF Board Members.

*Executive Summary*

*Mayor Felix will administer the Oath of Office to newly appointed TIF Board Members appointed at the last regular meeting.*

Attachments: [Sample Oath.pdf](#)

- [14-2121](#) Discuss proposed updates to the Water Conservation Plan and the Water Resource Management Plan.

*Executive Summary*

*North Texas Municipal Water District (NTMWD) has requested that member and customer cities update their Water Conservation Plan and Water Resource Management Plan per TCEQ guidelines.*

*This update is required and occurs every 5 years.*

Attachments: [2014 Water Conservation Plan Presentation PDF](#)

[2014 Water Resource Management Plan Presentation PDF](#)

[Exhibit A Draft 2014 Water Conservation Plan PDF](#)

[Exhibit B Draft 2014 Water Resource and Emergency Management Plan PDF](#)

[Exhibit A-2 2014 Draft Water Conservation Plan Appendix PDF](#)

[Exhibit B-2 Draft 2014 Water Resource and Emergency Management Plan App](#)

**5. ADJOURNMENT.**

*Vision Statement: Sachse is a friendly, vibrant community offering a safe and enjoyable quality of life to all who call Sachse home.*

The City of Sachse reserves the right to reconvene, recess or realign the regular session or called Executive Session or order of business at any time prior to adjournment. Note: The Sachse City Council reserves the right to convene into Executive Session pursuant to the Texas Government Code, Title 5, Chapter 551 regarding posted items on the regular meeting agenda.

State law prohibits the introduction or discussion of any item of business not posted at least seventy-two (72) hours prior to the meeting time. Therefore, during Citizen Input for example, the Council is prohibited by state law to deliberate or take action on any issues introduced by the public other than to take them under advisement. Posted: April 4, 2014; 5:00 p.m. Terry Smith, City Secretary \_\_\_\_\_.

If you plan to attend this public meeting and you have a disability that requires special arrangements at the meeting, please contact Terry Smith, City Secretary, at (972) 495-1212, 48 business hours prior to the scheduled meeting date. Reasonable accommodations will be made to assist your needs.